

WEST OXFORDSHIRE DISTRICT COUNCIL
FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE
WEDNESDAY 30 JANUARY 2019

COMMITTEE WORK PROGRAMME 2018/2019
REPORT OF THE HEAD OF DEMOCRATIC SERVICES

(Contact: Keith Butler, Tel: (01993) 861521)

(The decisions on this matter will be resolutions)

1. PURPOSE

To provide the Committee with an update on the Work Programme for 2018/2019.

2. RECOMMENDATION

That the Committee notes the progress with regard to the Work Programme for 2018/2019.

3. BACKGROUND

3.1. At its meeting on 6 June 2018 the Committee gave consideration to the development of its Work Programme for the year 2018/2019 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached in the [Appendix](#) is the approved Work Programme for 2018/2019 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2018/2019 which is attached as an [Appendix](#) to this report.

4. ALTERNATIVES/OPTIONS

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

5. FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

Keith Butler

Head of Democratic Services

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Date: 22 January 2019

Background Papers

None

| FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/2019 | | | | |
|--|--|--|--|--|
| | Work Area | Comments | Meeting / Anticipated Completion Date | Originator/Progress |
| Items Originated by the Committee | | | | |
| 1 | Rural Broadband Project | To monitor and review the project for superfast broadband. | On-going as required | FMOS An update report was considered at the meeting held 3 October 2018. A further report will be presented in six to nine months. |
| 2 | Publica/Implementation of the transformation programme previously known as the “2020 Vision Project” | Reports will be brought forward as the project develops. | On-going as required | FMOS The Chairman of FMOS is invited to the quarterly Member Liaison Group meetings with the Publica Executive Directors. Reports will be presented to FMOS on any matters where the Chairman decides that Scrutiny is required. |
| 3 | Introduction of Electric Vehicle Charging Points in Council Car Parks | The Committee established a Working Party to investigate the possibility of providing electric vehicle charging points in the District. The sum of £250,000 has been included within the budget for 2018/2019 for this purpose. | On-going as required | FMOS The recommendation relating to the funding of legal costs was approved by the Council on 25 July; and it is now anticipated that a report on the bids for the provision of the charging points will be considered by Cabinet on 20 March 2019. |

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| | Work Area | Comments | Meeting / Anticipated Completion Date | Originator/Progress |
|---|--|---|--|---|
| 5 | Performance Indicators | To receive information on performance indicators relating to Corporate Resources, Business Information and Change, Customer Services, Revenues and Benefits, and Legal and Democratic Services. | Reports on Performance Indicators are considered on a quarterly basis. | The report for quarter one was considered in October and the report for quarter two was submitted to the last meeting. |
| 6 | Treasury Management Activity and Performance | To receive information on treasury management and the performance of in-house and external fund managers' Activity. | Reports on treasury management activity and performance are considered on a quarterly basis. | A report was considered at the meeting on 3 October 2018. An update report appears on this agenda as Agenda Item No. 11. |
| 7 | Budget | To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years. | November 2018 | The draft/emerging budget for 2019/20 was considered at the last meeting. |

FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/2019

| | Work Area | Comments | Meeting / Anticipated Completion Date | Originator/Progress |
|----|---|---|--|---|
| 8 | Medium Term Financial Strategy | To consider the annual refresh of the Medium Term Financial Strategy. | A report is submitted on an annual basis | <p>A report was considered by this Committee at the last meeting and by the Cabinet on 16 January.</p> <p>A further report appears on this agenda as Agenda Item No. 10 and the Council will adopt a revised MTFS at the budget setting meeting on 27 February.</p> |
| 9 | Investment Property Review | To advise Members of current property investments and their performance since the last review. | A report is submitted on an annual basis | <p>FMOS</p> <p>The annual report was considered at the meeting held 11 July 2018</p> |
| 10 | Local Authority Partnership Purchase Scheme | At the meeting in June 2018 it was agreed that a review of the operation of the Local Authority Partnership Purchase Scheme be included in the Work Programme | January 2019 | <p>FMOS</p> <p>Arising from the consideration of this at the meeting held 11 July 2018, a further report is to be considered at this meeting as Agenda Item No. 8.</p> |